



03/08/2016

4:05 PM Meeting Started

Attendance:

President – Jim Lockett
Vice-President – John Allen (Absent)
Secretary – Brian Truhlar
Treasurer – Michael Michienzi (Absent)
Sgt.-At-Arms – James Leon
Trustee (1) – Gary Augustine
Trustee (2) – John Ferdinando

Meeting Minutes:

Meeting minutes from Lodge 15 Executive Board meet on 02/08/2016 were tabled as they were not ready to be presented by Truhlar for approval.

Treasurer Report:

The Lodge bank statement showed an ending balance of \$7,112.58 as of February 29, 2016.

Financial Request(s):

Donation for St. Baldricks event at RHS was requested by Active member Henson for \$300.00 to \$500.00 to assist in purchasing items for the raffle prizes at the event.

Motion: Augustine motioned to approve \$200.00. Ferdinando 2nd motion. Augustine, Ferdinando, Leon and Lockett all voted in favor. Truhlar opposed.

Donation request was submitted by Active member Tuuk for \$100.00 for Staff and Command fundraiser. Request showed monies will go toward three (3) different law enforcement officers who are battling or have an immediate family member battling cancer.

Motion: Augustine motioned to approve \$100.00. Ferdinando 2nd motion. All present voted in favor of request.

Lockett added he wanted to establish set guidelines for any future donation requests. Lockett noted he has concerns too many donation requests outside of the Romeoville community are being sent to the Lodge. While the Lodge would like to



ROMEOVILLE FRATERNAL ORDER OF POLICE LODGE 15

1050 W. Romeo Road, Romeoville, IL 60446 * (815) 886-7219

Executive Board Agenda

03/08/2016

- I. Attendance**
- II. Approval of meeting minutes from 2/09/16 executive board meeting**
- III. Treasurer Report**
 - A. Presentation and approval of Financial Reports**
 - B. Budget update**
- IV. Financial Requests**
- V. New Business**
 - A. All World Storage - Letter**
 - B. Upcoming Events**
 - C. Donations (incoming)**
 - D. Setting Donation Guidelines and Amounts**
- VI. Old Business**
 - A. Board Elections**
 - B. Membership Meeting**
 - C. Larsen Retirement Party Re-cap**
- VII. Next Board Meeting**
- VIII. Adjournment**



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Donation Request Form

Date of Request: 2/17/16
Organization(s) or Individual(s): St. Baldrick's RHS EVENT/Henson
Address: 1050 W. Romeo Rd. Romeoville, IL 60446
Point of Contact: Henson Phone: 815-693-3575
Email Address: khenson@romeoville.org

Reason for Donation Request:
• St. Baldrick's Head Shaving fundraising event
3/18/16
• Pre-event fundraiser "PEG A COP" Dodgeball 3/16/16

Donation Amount Being Requested: \$300 - \$500 in t-shirts/merchandise
Name of Person(s) Submitting Request: Henson
Date Donation Request Is Needed By: 3/7/16

***Romeoville Fraternal Order of Police Lodge 15 is happy to receive requests for help with community projects. Please complete this form and submit either by mail or email for the Executive Board to review.

(OFFICIAL USE ONLY)

Approved (Signature): [Signature] \$200 Date: 3/8/16
Approved (Signature): [Signature] #320 Date: 3-8-16
Approved (Signature): [Signature] -11 Date: 3/8/16



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Donation Request Form

Date of Request: 02/14/2016

Organization(s) or Individual(s): Northwestern University School of Police Staff and Command, Class #389-Plainfield

Address: 14300 Coil Plus Dr, Plainfield, IL 60544

Point of Contact: Mike Pawlowski - Class Treasurer **Phone:** 815-690-8548

Email Address: _____

Reason for Donation Request:

Bowling fundraiser to benefit Sgt. Don Corp, Deputy Brett Knable and Detective Sgt. Brian Dooley. All three benefactors or their families are fighting a battle with cancer. See the attached flyers for further information. Benefit is being held on 05/01/2016.

Donation Amount Being Requested: \$100.00

Name of Person(s) Submitting Request: Sgt. Paul Tuuk #358

Date Donation Request Is Needed By: 04/01/2016

****Romeoville Fraternal Order of Police Lodge 15 is happy to receive requests for help with community projects. Please complete this form and submit either by mail or email for the Executive Board to review.*

(OFFICIAL USE ONLY)

Approved (Signature): 

Date: 3-8-16

Approved (Signature): 

Date: 3/8/16

Approved (Signature): 

Date: 3/8/16

3/8/16

Bowling for Badges

SPSC Class #389

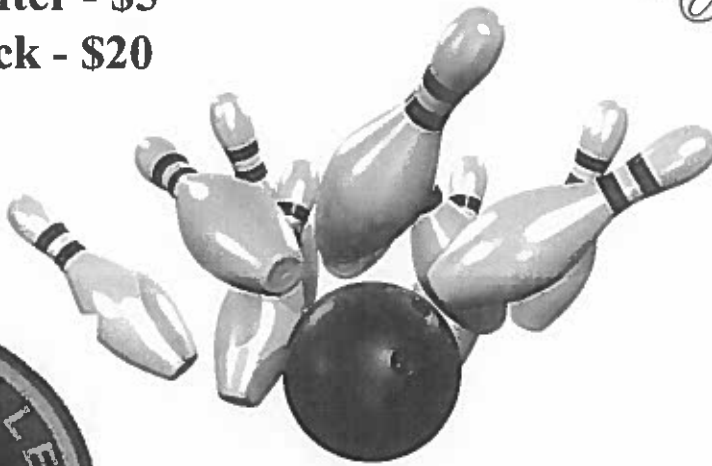


Fundraiser



Adult - \$10 with 1 free child
Each child after - \$5
Family 4 Pack - \$20

50/50 Raffle!



Silent Auction!

All Proceeds to benefit:
Sergeant Don Corp
Sergeant Brian Dooley
Deputy Brett Knable

Sunday May 1st
12:00PM to 3:00PM



15610 S. Joliet Rd
Plainfield, IL
(815) 782-7790



**Northwestern University
Center for Public Safety
School of Police Staff and Command
Class # 389 – Plainfield, IL**

Dear Business Owner and Community Member,

Northwestern University Center for Public Safety's School of Police Staff and Command (SPSC) Class #389 is currently being held at the Plainfield Police Department. There are 47 law enforcement executives from across the state taking part in this prestigious course which prepares law enforcement managers for senior positions by combining academic principles with practical applications. SPSC Class #389 is a part of Northwestern University which is a 501(c)3 organization and we are raising funds for our Legacy Gift which will benefit three law enforcement families. Sergeant Don Corp of the Aurora Police Department is currently battling stage 4 Pancreatic Cancer, Deputy Brett Knable of the Lake County Sheriff's Office is currently battling Brain Cancer, and Detective Sergeant Brian Dooley's 8 year old daughter is battling Brain Cancer. Each one of these families is in desperate need of assistance to cover medical bills and day to day living expenses as their insurance will not cover all of their costs. These officers made an oath to protect the communities for which they serve. We are now asking the community to help us protect them. Your business can make a positive impact on these three deserving families by assisting us with our efforts to support them in these trying times.

SPSC Class 389 is hosting a fundraiser on Sunday May 1st at Plainfield Lanes in Plainfield, IL to support each of these three families. We are seeking major sponsors (\$1000 and \$500 levels) and lane sponsors (\$100 per lane) for this event. We will provide each sponsor with visibility during our event. All sponsors will have a sign displayed with their business name and logo during the event. Each sponsor will also have an announcement made during the event thanking you for your support. We are also seeking donations of items or services which can be used in a silent auction taking place during our fundraiser. A donation receipt form will be provided for your generous donations. All proceeds from this event will be presented to Sergeant Don Corp, Deputy Brett Knable and Detective Sergeant Brian Dooley at the Northwestern University SPSC Graduation on May 6th. I hope that your business can be a part of this special gift to help reduce the burden of their rising expenses so they can focus on what is most important and that is healing and family.

Thank you for your support,
Bryan Clark – President
Jason Wood – Vice President
Mike Pawlowski - Treasurer
Northwestern University Center for Public Safety
School of Police Staff and Command Class #389



Sergeant Don Corp – Aurora Police
Stage 4 Pancreatic Cancer



Deputy Brett Knable – Lake County Sheriff
Brain Cancer



Sergeant Brian Dooley – Bensenville Police
8 year old daughter Mia Brain Cancer

honor every request, he stated the Lodge is a "Fraternal Charitable Organization" for the Romeoville Community and its members. Lockett asked the rest of the board members to come with ideas at the 04/05/2016 meeting to discuss further.

Leon noted approximately 29 kids have signed up for the annual Easter Egg Hunt.

Truhlar noted the nominations notification would be posted soon. The bi-annual membership meeting would be on Friday, April 8th, 2016 at 6:15PM at the PD in the community room. Truhlar advised the ballots for the three (3) positions up for election would be counted at the membership meeting and those elected would be sworn in at the membership meeting.

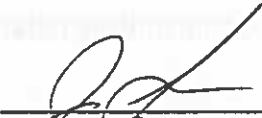


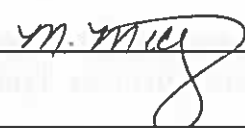
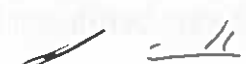
Larsen retirement party was successful. Approximately over 70 people attended. Larsen thanked the FOP for hosting the event and many current and past officers attended as well.

Lockett spoke about the annual golf outing and hasn't found anyone to take the event over yet. He hopes to have an update by the next meeting.

Next board meeting is scheduled for Tuesday, April 05, 2016 at 4PM.

Motion: Ferdinando motioned to adjourn meeting at 4:40 PM. Lockett 2nd motion. All present voted in favor to adjourn meeting.

Meeting adjourned at 4:40 PM.

President – James Lockett:		Date: <u>4/5/16</u>
Vice-President – John Allen:		Date: <u>4/5/16</u>
Secretary – Brian Truhlar:		Date: <u>04/05/2016</u>
Treasure – Michael Michienzi:		Date: <u>4/5/2016</u>
Sgt. At Arms – James Leon:	_____	Date: _____
Trustee (1) – Gary Augustine:	_____	Date: _____
Trustee (2) – John Ferdinando:		Date: <u>4/5/2016</u>



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James Lockett
President

John Allen
Vice President

Brian Truhlar
Secretary

Michael Michienzi
Treasurer

James Leon
Sergeant-At-Arms

John Ferdinando
Trustee

Gary Augustine
Trustee

March 8, 2016

To All Good Standing Romeoville FOP Lodge 15 Members:

Lodge 15 is now accepting nominations for members in good standing for the following positions:

- Vice-President – Term 4/8/2016 thru 3/31/2020
- Treasurer – Term 4/8/2016 thru 3/31/2020
- Trustee (2) – Term 4/8/2016 thru 3/31/2020

If you are interested in any of the positions, your nomination must be submitted in writing to the Lodge 15 Secretary (FOP Mailbox) no later than March 23, 2016.

Elections will take place from March 24, 2016 thru April 7, 2016. The ballots will be reviewed and counted by a committee with the results posted and announced at the April 8, 2016 Bi-Annual Membership Meeting (Location and time to be posted soon).

Respectfully,

Brian Truhlar

Posted March 8, 2016

Article 5: Organization

- 1. Maintaining Membership:** A member in good standing shall be a member who is not in arrears in dues or any other monies belonging to the Local Lodge. A member in such arrears exceeding thirty (30) days shall be deemed to be delinquent and not in good standing. After this period, the Local Lodge member shall be suspended from all Local Lodge activities, no longer eligible for any benefits from the Local, Illinois State or National Grand Lodge of the Fraternal Order of Police.
- 2. Purged Membership:** Any member who becomes delinquent exceeding sixty (60) days shall be removed from the Local Lodge charter and will no longer be a member of the Fraternal Order of Police. Such members shall be required to return all property owned by the Local Lodge, including numbered and registered Fraternal Order of Police vehicle medallions.
- 3. Fiscal Year:** The fiscal year of the Local Lodge shall be from May 1st to April 30th, the following year.
- 4. Internal Financial Accountability:** There shall be an internal audit completed by the FULL Executive Board during the month of June of every fiscal year, reviewing all transactions and financial dealings from the fiscal year prior. In addition to the Executive Board review, a presentation will be made concerning the previous year financial dealings by the Local Lodge Treasurer to the full Local Lodge membership at the March Membership meeting.
- 5. External Audit:** The Local Lodge Treasurer shall cause a Certified Public Accountant, which shall be designated with the advice and consent of the Local Lodge Executive Board, to conduct an audit every five (5) years of the financial dealings of the Local Lodge and complete a written report to the Local Lodge Treasurer. The Local Lodge Treasurer shall then present such report to the Local Lodge Executive Board at the next scheduled Local Lodge Executive Board meeting.

Article 6: Executive Board

- 1. Defined:** The Local Lodge Executive Board shall consist of the *President, Vice President, Secretary, Treasurer, and Sergeant-At-Arm*. The terms of all elected Executive Officers shall be four (4) years. Executive Board positions shall not be combined. Elections for positions of President, Secretary, and Sergeant-At-Arms will held every four (4) years (ex: 2014, 2018, 2022, etc...) and elections for positions of Vice President and Treasurer will be held two (2) years after the elections of President, Secretary and Sergeant-At-Arms every four (4) years (2016, 2020, 2024, etc...).
- 2. Quorum:** A required quorum for the Local Lodge Executive Board is three (3) members in attendance for all meetings and Executive Board approval of motions.

3. Nomination, Election and Installation:

- A.** The Executive Board of the Local Lodge shall be elected by the full active membership of the Local Lodge. Associate Members shall not cast ballots during such elections. No member shall be nominated for, nor elected to an Executive position that is not in good standing.
 - B.** All Executive Board positions of the Local Lodge may be attained by any Active Member in good standing.
 - C.** Nominations for Executive Officer(s) shall be made in writing to the Local Lodge Secretary between March 1st and March 15th in any given election year.
 - D.** The Local Lodge President shall appoint an election committee having two (2) active members of the Local Lodge and one (1) Executive Board member whose Executive Board position is not pending election.
 - E.** The ballot shall list all the nominees by the office they are seeking. Names shall be placed on the ballot in order determined by lottery. A vote shall consist of an "X" placed in the box next to the nominee's name. In case of a write-in nominee, the name of the person voted for must be clearly printed or written in such a manner as to allow not doubt as to the active member's identity, and there must be an "X" adjacent to the write in candidate's name.
 - F.** Any active member of the Local Lodge may request an absentee ballot from the election committee prior to the vote of casting period available.
 - G.** The Local Lodge election shall take place with votes being cast between March 17th and March 30th of any election year. Balloting shall take place using a sealed ballot box within the Romeoville Police Department, visible by internal video surveillance. A ballot verification system shall be in place to confirm proper member voting procedures.
 - H.** All ballots must be in possession of the election committee by 7:00 PM on March 30th. Ballots will be reviewed and counted by the committee, with results publicly posted in accordance with local police agency rules.
 - I.** The newly elected Executive Officers shall take office April 1st of that calendar year.
 - J.** In an effort to maintain experienced Executive Officers on the board, the election for the Local Lodge President, Secretary and Sergeant-At-Arms are to be held two (2) years following the election for Vice President and Treasurer.
- 4. Other Vacancies:** Should a vacancy arise on the Local Lodge Executive Board other than from election, the Local Lodge President shall make a nomination for a replacement. With the consent of the majority of the Local Lodge Executive Board, the nominee will fill the vacant position thru the remainder of the term.