



01/12/2016

**4:02 PM Meeting Started**

**Attendance:**

President – Jim Lockett  
Vice-President – John Allen  
Secretary – Brian Truhlar  
Treasurer – Michael Michienzi  
Sgt.-At-Arms – James Leon  
Trustee (1) – Gary Augustine (Absent)  
Trustee (2) – John Ferdinando (Absent)

**Meeting Minutes:**

No Quorum for December 2015 monthly Executive Board meeting, so no minutes were presented and no motions made or passed.

**Treasurer Report:**

Michienzi presented the financial report with an ending balance of \$18,936.05 as of December 31, 2015.

**Motion:** Truhlar motioned to approve the financial report as presented. Lockett 2<sup>nd</sup> motion. All present voted in favor. Ferdinando and Augustine were absent.

**Financial Request(s):**

Donation for Special Olympics in the amount of \$250.00 was requested by Michienzi.

**Motion:** Lockett made motion to donate \$250.00 to Special Olympics. Michienzi 2<sup>nd</sup> motion. All voted in favor. Ferdinando and Augustine were absent.

Softball in the Snow was discussed. Truhlar requested a \$500.00 food budget as it was Romeoville's turn to provide food as Plainfield provided it the last time we attended the event. (Event was cancelled due to warm weather).

Michienzi and Ferdinando would like to attend the FOP National Leadership Conference in Nashville, TN.

**Motion:** Truhlar made a motion to cover cost of the hotel rooms each for Michienzi and Ferdinando as well as the registration costs for each as well. Lockett 2<sup>nd</sup> motion. All voted in favor. Ferdinando and Augustine were absent.

Larsen retirement party was discussed. Larsen would like to have the party at Hero's West Bar/Grill in Joliet. He also requested it be on "B" nights platoon off weekend. He also asked for Gift Cards from Bass Pro Shops in lieu of the FOP normal gift. Truhlar advised a FOP Plaque would need to be ordered as well. A \$200.00 deposit was required to hold the room at Hero's West for the party. It was also determined the FOP would pay for up to \$500.00 for food and drinks and not charge any attendees. After the \$500.00 amount is reached then the attendees would have to provide for their own drinks. The retirement party date was set for Friday, February 26, 2016.

Michienzi noted Quick Books was purchased but not the online version and a computer should be purchased for the FOP to run the software on to manage the FOP Financial Accounting. He also noted the paperwork to send in the Attorney General's Officer to register the lodge as a non for profit organization needs to be finalized and recommended we switch to a 501 (C)(3) for IRS purposes.


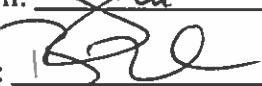
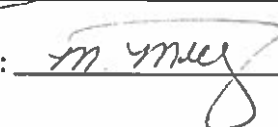

Luckett noted the FOP nominations/elections are coming up in March of 2016 and are for the following positions:

- Treasurer, Vice President, Trustee (Supports Secretary)
- Nomination dates are from March 1 thru March 15  
Election dates are from March 17 thru March 30.

Next meeting is set for February 9<sup>th</sup>, 2016 at 4pm for Executive Board Meeting.

**Motion:** Truhlar motioned to adjourn the meeting at 4:56 PM. Luckett 2<sup>nd</sup> motion. All in favor approved motion. Ferdinando and Augustine were absent.

Meeting adjourned at 4:56 PM.

President - James Luckett:		Date: <u>2/9/16</u>
Vice-President - John Allen:	<u>John Allen 349</u>	Date: <u>2/9/16</u>
Secretary - Brian Truhlar:		Date: <u>02/09/2016</u>
Treasure - Michael Michienzi:		Date: <u>2/9/16</u>
Sgt. At Arms - James Leon:	_____	Date: _____
Trustee (1) - Gary Augustine:	_____	Date: _____
Trustee (2) - John Ferdinando:		Date: <u>2/9/16</u>



# **ROMEOVILLE FRATERNAL ORDER OF POLICE LODGE 15**

1050 W. Romeo Road, Romeoville, IL 60446 \* (815) 886-7219

## **Executive Board Agenda**

01/12/2016

- I. Attendance**
- II. Approval of meeting minutes from 12/7/15 executive board meeting**
- III. Treasurer Report**
  - A. Presentation and approval of Financial Reports**
  - B. Budget update**
- IV. Financial Requests**
- V. New Business**
  - A. 2016 Budget**
  - B. Upcoming Events**
  - C. Donations (incoming)**
  - D. Larsen Retirement (party and gift)**
- VI. Old Business**
  - A. Quickbooks**
  - B. AG Paperwork**
  - C. Adult Christmas Party re-cap**
- VII. Next Board Meeting**
- VIII. Adjournment**

# January 2016 Financial Report

## Expenses:

12/07	\$325.49	BestBuy	<u>QuickBooks</u>
12/07	\$407.00	Sky High	<u>Kids X-mas</u>
12/08	\$5,500.00	Walmart	<u>Shop With Cop</u>
12/18	\$200.00	Jewel	<u>Stutler Gift Card</u>
12/21	\$28.90	Web NETSolutions	
12/21	\$2489.77	Nevins	<u>Adult X-mas</u>
12/23	\$14.95	Web NETSolutions	
Check #6706	\$108.06	J.Allen	<u>Trick or Truck @ RHS</u>
Check #6707	\$81.70	U.Tesar	<u>Kids Xmas Party</u>
Check #6708	\$100.00	WestBrook Christian Church	<u>(request 333)</u>
Check #6709	\$42.46	U.Tesar	<u>Kids Xmas Party</u>
Check #6710	\$523.32	D.Jahn	<u>Thanksgiving 2015</u>
Check #6711	\$69.57	J.Allen	<u>Turkeys Thanksgiving 2015</u>
Check #6712	\$98.00	Willow Tree Awards	<u>Shop with Cop Shirts</u>
Check #6713	Voided	Voided	
Check #6714	\$5,627.97	Special Olympics	

## Ending Balance

\$18,936.05 as of December 31, 2015



ROMEOVILLE FRATERNAL ORDER OF POLICE  
LODGE 15  
1050 W. ROMEO ROAD, ROMEOVILLE, IL 60446  
(815) 886-7219  
[www.romeovillefop15.org](http://www.romeovillefop15.org)

## Donation Request Form

Date of Request: 12/03/15

Organization(s) or Individual(s): Heart Foundation

Address: P.O. Box 1655 Bolingbrook, IL. 60440

Point of Contact: John Allen Phone: 815-693-1602

Email Address: jallen@romeoville.org

### Reason for Donation Request:

To assist with financial support for at risk youth by providing alternative routes to criminal records for lower level crimes. This programs it totally funded by grants and outside donations as well as volunteers that assist in nurturing non-violent offenders.

Donation Amount Being Requested: \$250.00

Name of Person(s) Submitting Request: John Allen

Date Donation Request Is Needed By: ASAP

*\*\*\*Romeoville Fraternal Order of Police Lodge 15 is happy to receive requests for help with community projects. Please complete this form and submit either by mail or email for the Executive Board to review.*

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**(OFFICIAL USE ONLY)**

Approved (Signature): John Allen 349 Date: 12/03/15

Approved (Signature): [Signature] 309 Date: 12/10/15

Approved (Signature): [Signature] 356 Date: 01/12/2016  
97 #390 1/12/16



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**Donation Request Form**

**Date of Request:** November 25, 2015

**Organization(s) or Individual(s):** Westbrook Christian Church

**Address:** 1175 Lily Cache Lane Bolingbrook, IL

**Point of Contact:** Rob Fetzer **Phone:** 815-207-1514

**Email Address:** RFetzer@Romeoville.org

**Reason for Donation Request:**

My church has a "Gift Mart in which the congregation donates new toys (between \$7-\$25) and then the church partners with Irene King School and has a "store" in which they sell the gifts for \$2 to low income families from Irene King School. All the money made from the "Gift Mart" is then donated to Irene King School. Donations are down this year, so I am requesting a monetary donation to present to the pastor, so he may arrange for gifts to be purchased for the program.

**Donation Amount Being Requested:** ~~\$280~~ 100<sup>00</sup> Approved.

**Name of Person(s) Submitting Request:** Rob Fetzer

**Date Donation Request Is Needed By:** December 6, 2015

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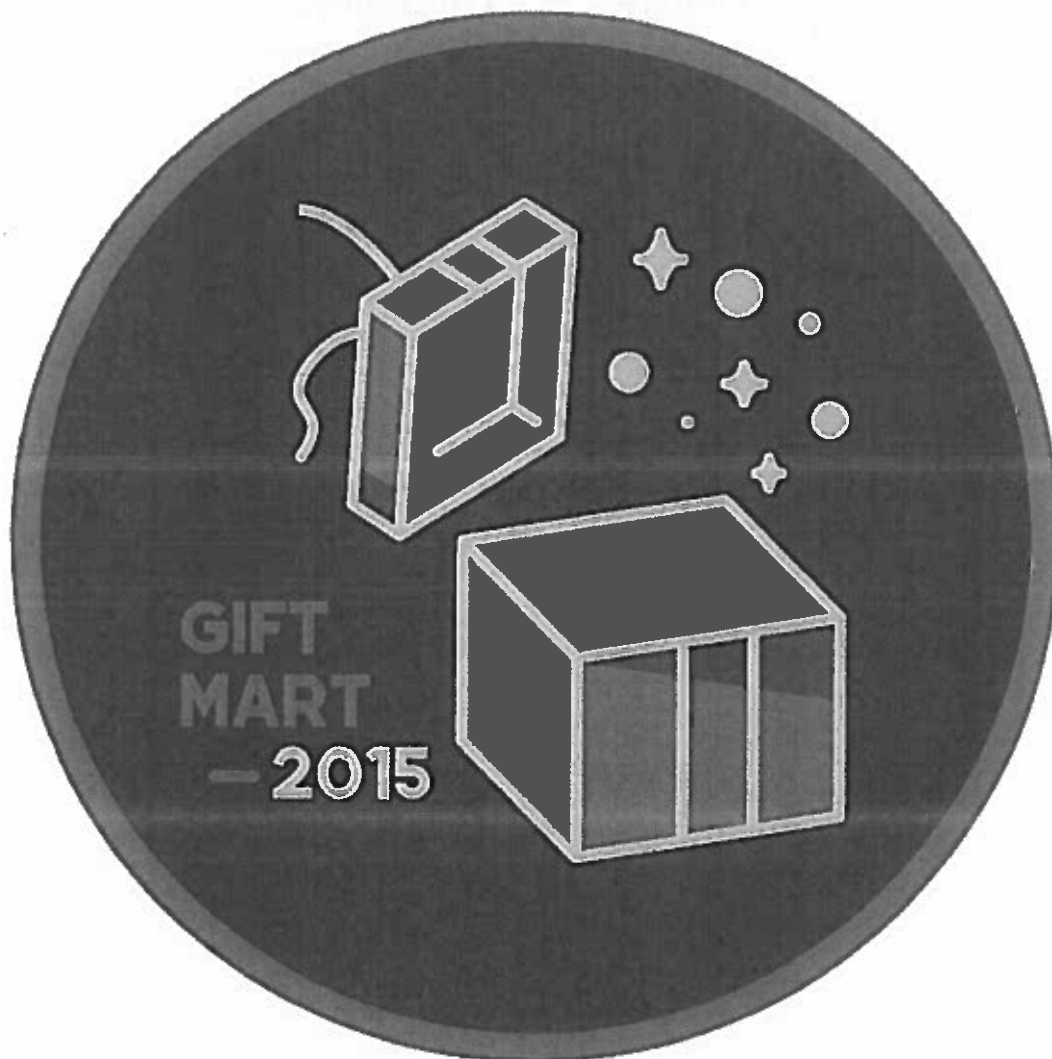
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 Approved (Signature): [Signature] Date: 12/7/15  
[Signature] 302 12/07/2015

☎ 630.759.4320 ✉ info@westbrookchurch.org

# WESTBROOK

Christian Church

Select Page



## Gift Mart 2015

**Translate »**