



01/06/2015

5:14 PM Meeting Started

Attendance:

President – Jim Luckett
Vice-President – John Allen
Secretary – Brian Truhlar
Treasurer – Michael Michienzi
Sgt. At Arms – James Leon

Meeting Minutes - Truhlar advised he didn't have the minutes completed from the last Executive Board meeting which was on October 17th, 2014. He advised they would be completed by next Executive Board meeting. He also added due to the holidays, the November and December Executive Board meeting was canceled.

Treasurers Report – Michienzi's presented May thru September 2014 Financial Report and November 2014 Financial Report. Michienzi noted he was unable to print a report out for October 2014 and didn't have December 2014 report completed yet since he hadn't received the lodge's bank statements for December 2014. Michienzi noted that the lodge's end of the month balances from the lodge's bank statements were as follows:

- 01/31/2014 - \$21,372.87
- 02/28/2014 - \$19,869.02
- 03/31/2014 - \$19,555.69
- 04/30/2014 - \$20,356.84
- 05/31/2014 - \$25,519.42
- 06/30/2014 - \$26,587.57
- 07/31/2014 - \$25,432.17
- 08/31/2014 - \$22,088.81
- 09/30/2014 - \$17,542.26
- 10/31/2014 - \$25,898.25
- 11/30/2014 - \$22,733.39

Michienzi also noted the lodge needs to award Elizabeth Truhlar for the \$500.00 college scholarship award for the year 2014.

Motion: Lockett made a motion to approve the aforementioned financial reports which were presented by Michienzi. Allen 2nd the motion. Motion passed with Truhlar, Leon, Lockett, Allen and Michienzi voting in favor and none opposed.

Truhlar discussed the upcoming National FOP Leadership Conference held in Nashville, TN. Truhlar noted it was important for a few of the Executive Board members to attend the conference due to the training available and assistance being offered with running a local lodge. Some of the classes are:

- Bookkeeping/Fiduciary Responsibility
- Tax Affairs
- Hands-On Quickbooks Training
- Advanced Bookkeeping
- Survival Tips for Robert's Rules of Order
- Growing the FOP, Recruitment and Retention
- Secretarial Responsibilities

Truhlar stated the cost is as follows:

- Leadership Registration - \$325.00 per attendee
- Hotel (3 Nights) - \$124.00 + Tax/Night per person
- Airfare – Approximately \$250.00 round trip per person

Michienzi, Lockett and Leon stated they were unable to attend due to conflicts with the date of the conference. Truhlar and Allen stated they could attend.

Motion: Lockett made a motion to send Truhlar and Allen to the FOP Leadership Conference in Nashville, TN and for the lodge to cover the cost of registration, hotel and airfare. Any other costs incurred would be at the expense of Truhlar and Allen such as food and/or rental vehicle if necessary. Michienzi 2nd the motion. Motion passed with Truhlar, Leon, Lockett, Allen and Michienzi voting in favor and none opposed.

Truhlar discussed Softball in the Snow is on January 17th at St. Joe's Park in Crest Hill. A sign up list was posted in the employee break room. Raffle tickets for a 60" or 65" LED TV were ordered and are for sale for \$10.00 each with a maximum of 400 tickets being sold. Plainfield PD was given 200 and RPD was to sell the other 200. All net proceeds will be donated to Joliet Wish Upon A Star organization similar to last year's event in January of 2014. It is the lodge's turn to purchase food for this event as Plainfield PD purchased food last year. A recommendation was made not to exceed \$500.00 for food.

Motion: Truhlar made a motion to approve expenditure of up to \$500.00 for food for the Softball in the Snow event. Michienzi 2nd the motion. Motion passed with Truhlar, Leon, Lockett, Allen and Michienzi voting in favor and none opposed.

Michiezni discussed the upcoming retirement of Officer Ramaglia. Michienzi stated he would work with the events committee to make this a successful event.

Discussion regarding the lodge missed scheduling the November bi-annual membership meeting. It was determined location was an issue due to having all members having an opportunity to attend. Ruby's was discussed as a possible location in town. Leon stated he would get back if Ruby's was able to accommodate the lodge.

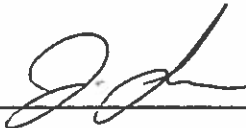

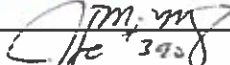
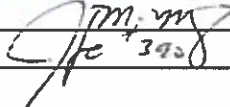
Discussion was made about making some additional changes to the lodge's current by-laws. The following were topical items of possible changes:

- Adding two (2) additional Executive Board members as Trustees
 - The trustees would assume duties of and absent board member from meetings such as Treasurer and Secretary
 - Trustees would also vote on all matters of the lodge at Executive Board meetings.
- Adding Romeoville Emergency Management Agency (REMA) as FOP Lodge Associate Members

Discussion took place and it was determined to revisit the possible changes and discussed in greater detail and eventually be presented to the lodge membership at the bi-annual meeting in March 2015 for a membership approval.

Special Events committee, Luckett had no updates.

Meeting adjourned at 5:41 PM.

President - James Luckett:		Date: <u>3/9/15</u>
Vice-President - John Allen:	_____	Date: _____
Secretary - Brian Truhlar:		Date: <u>03/09/2015</u>
Treasure - Michael Michienzi:		Date: <u>3/9/15</u>
Sgt. At Arms - James Leon:		Date: <u>3-9-15</u>



ROMEOVILLE FRATERNAL ORDER OF POLICE LODGE 15

1050 W. Romeo Road, Romeoville, IL 60446 * (815) 886-7219

Executive Board Agenda

01/06/2015

- I. Attendance**
- II. Secretary Report**
 - A. 8/11/14 Executive Board Meeting Minutes Approval**
- III. Treasurer Report**
 - A. Presentation and Approval of Financial Report**
 - B. Financial Audit update**
 - C. Budget update**
- IV. Financial Requests (Donations)**
- V. New Business**
 - A. Scholarship Announcement**
 - B. Golf Outing re-cap**
 - C. Shop with a Cop re-cap(Wal*Mart Grant)**
 - D. Grand Lodge Conference (Feb. 2015)**
 - E. Upcoming Events**
 - F. Ramaglia retirement**
 - G. Membership Meeting**
- VI. Old Business**
 - A. Projector purchase**
 - B. Quickbooks**
 - C. Lodge Laptop**
 - D. Lewis University update**
 - E. Special Events Committee**
 - F. Medallions and Stickers**
 - G. Retirement Party for Linklater re-cap**
- VII. Next Executive Board Meeting**
- VIII. Adjournment**

May 2014 Financial Report

Currently 86 members are enrolled for a \$430.00 due deposit. Bob Zaborowski paid \$130.00 for a year membership as an Associate Member.

Donations for Charities year to date:

2014-present-----\$5,007.00

Correction on April year to date donations \$3,953.00

Checks written since last financial report:

See below for deductions from account for website maintenance.....

Network Solutions has two monthly deductions.....\$28.90 and \$14.95

Cash deposit charge \$3.64

- Audit still in progress.
- Tax filing not complete.

Note Bank Statements at a glance:

01/31/14	\$21,372.87
02/28/14	\$19,869.02
03/31/14	\$19,555.69
04/30/14	\$20,356.84
05/31/14	\$25,519.42

June 2014 Financial Report

Currently 85 members are enrolled for a \$425.00 due deposit. Bob Zaborowski paid \$130.00 for a year membership as an Associate Member.

Donations for Charities year to date:

2014-present-----\$5,307.00

Checks written since last financial report:

\$100.00	#6644	MACC
\$100.00	#6645	Jahn Relay for Life
\$100.00	#6646	FARE

See below for deductions from account for website maintenance.....

Network Solutions has two monthly deductions.....\$28.90 and \$14.95

- Audit still in progress.
- Tax filing not complete.

Note Bank Statements at a glance:

01/31/14	\$21,372.87
02/28/14	\$19,869.02
03/31/14	\$19,555.69
04/30/14	\$20,356.84
05/31/14	\$25,519.42
06/30/14	\$26,587.57

July 2014 Financial Report

Currently 85 members are enrolled for a \$425.00 due deposit. Bob Zaborowski paid \$130.00 for a year membership as an Associate Member.

Donations for Charities year to date:

2014-present-----\$5,557.00

Checks written since last financial report:

\$300.00	#6647	Nevin's Deposit for adult Xmas party
\$250.00	#6648	Joliet FOP #58
\$62.50	#6649	FOP Lodge for new members
\$26.25	#6650	FOP Lodge for new members

See below for deductions from account for website maintenance.....

Network Solutions has two monthly deductions.....\$28.90 and \$14.95

Walgreens Office supplies (envelopes)	\$11.24
Post Office (stamps)	\$98.00
FOP Springfield (Conference)	\$96.00
Doubletree Springfield (hotel for conference)	\$266.56
Challenge Coins Limited (Challenge coins)	\$1,214.00

- Audit still in progress.
- Tax filing not complete.

Note Bank Statements at a glance:

01/31/14	\$21,372.87
02/28/14	\$19,869.02
03/31/14	\$19,555.69
04/30/14	\$20,356.84
05/31/14	\$25,519.42
06/30/14	\$26,587.57
07/31/14	\$25,432.17

August 2014 Financial Report

Currently 85 members are enrolled for a \$425.00 due deposit. Bob Zaborowski paid \$130.00 for a year membership as an Associate Member.

Donations for Charities year to date:

2014-present-----\$5,807.00

Checks written since last financial report:

\$250.00	#6651	Paige Rydberg US figure skater
\$601.56	#6652	Masterson (t-shirts) → Golf OUTING
\$125.00	#6653	FC Enterprises (FOP large Check)

See below for deductions from account for website maintenance.....

Network Solutions has two monthly deductions.....\$32.89 and \$11.96

\$596.00	Halo	Medallions sworn
\$240.77	Halo	Medallions non-sworn
\$107.17	Ticketprinting.com	Tickets for Golf outing
\$75.74	Personalization Mall	
\$312.00	Totally	

- Audit still in progress.
- Tax filing not complete.
- Confirm with 355 has paid Lewis Dues

Note Bank Statements at a glance:

01/31/14	\$21,372.87
02/28/14	\$19,869.02
03/31/14	\$19,555.69
04/30/14	\$20,356.84
05/31/14	\$25,519.42
06/30/14	\$26,587.57
07/31/14	\$25,432.17
08/31/14	\$22,088.81

September 2014 Financial Report

Currently 83 members are enrolled for a \$415.00 due deposit. Bob Zaborowski paid \$130.00 for a year membership as an Associate Member.

Donations for Charities year to date:

2014-present-----\$6,307.00

Checks written since last financial report:

\$7,381.00	#6654	Joliet Park District (Golf Outing 2014)
\$595.36	#6655	James Leon (projector)
\$2340.00	#6656	Charleston's (Golf Outing 2014)
\$50.00	#6657	Kelley Henson (Golf Outing 2014)
\$80.50	#6658	Reising (Print T-shirts for Golf Outing 2014)
\$1,231.00	#6659	Donna Jahn (Golf Outing 2014)
\$1,564.00	#6660	American Legion (Linklater Retirement)
\$500.00	#6661	James Reinbacher (Scholarship winner)

See below for deductions from account for website maintenance.....

Network Solutions has two monthly deductions.....\$28.90 and \$14.95

\$475.00	Vital Signs	Signs for Golf Outing 2014
\$450.00	Locker Room	Items for Golf Outing 2014
\$559.72	Binny's	Items for Golf Outing 2014
\$392.32	Best Buy	Retirement gifts for Linklater
\$6.58	Harris Bank	Cash Deposits Charge

- Audit still in progress.
- Tax filing not complete.
- Confirm with 355 has paid Lewis Dues
- Golf Outing in progress!!!!!!!

Note Bank Statements at a glance:

01/31/14	\$21,372.87
02/28/14	\$19,869.02
03/31/14	\$19,555.69
04/30/14	\$20,356.84
05/31/14	\$25,519.42
06/30/14	\$26,587.57
07/31/14	\$25,432.17
08/31/14	\$22,088.81
09/30/14	\$17,542.26

November 2014 Financial Report

Currently 82 members are enrolled for a \$410.00 due deposit. Bob Zaborowski paid \$130.00 for a year membership as an Associate Member.

Donations for Charities year to date:

2014-present-----\$15,848.42

Checks written since last financial report:

\$21.00 #6672 FOP dues outstanding balance

\$250.00 #6673 Jamie Arbataitis (son's football)

See below for deductions from account for website maintenance.....

Network Solutions has two monthly deductions.....\$28.90 and \$14.95

\$73.96 Sports Authority Denney retirement gift

\$39.16 Jewel Denney retirement gift

\$248.03 Walmart Thanksgiving families 2014

\$60.00 Walmart Thanksgiving families 2014

- Audit still in progress.
- Confirm with 355 has paid Lewis Dues
- Thanksgiving Families food delivered
- Working on adult X-mas party
- Working on kids X-mas party

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03/31/14	\$19,555.69
04/30/14	\$20,356.84
05/31/14	\$25,519.42
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07/31/14	\$25,432.17
08/31/14	\$22,088.81
09/30/14	\$17,542.26
10/31/14	\$25,898.25
11/30/14	\$22,733.39